

YALE SCIENCE & ENGINEERING ASSOCIATION, INC.

CONSTITUTION and BYLAWS

Yale in Science, Engineering, Industry, and Commerce

October 1982

Bylaws revised September 1986

Bylaws revised September 1993

Bylaws revised July 2016

Bylaws revised January 2017

Bylaws revised March 2017

~~*Constitution Revised September 2022*~~

~~*Bylaws Revised September 2022*~~

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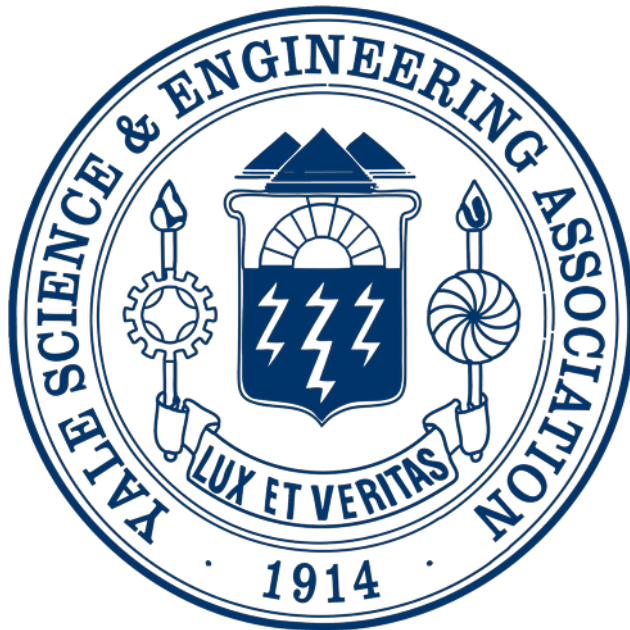
YSEA CONSTITUTION

ARTICLE I. NAME AND IDENTITY

Section 1. The name of this organization is “Yale Science & Engineering Association, Inc.” It may be abbreviated “YSEA.” The subtitle is “Yale in Science, Engineering, Industry and Commerce.”

Section 2. The colors of the Association are Yale Blue and white. The definition and use of Yale Blue by the Association shall follow the official color specifications and guidelines of Yale University.

Section 3. The seal of the Association is round. Around the perimeter there is inscribed, “Yale Science & Engineering Association 1914.” Inside this lettering separated by a circle there is a shield surmounted by three (3) pyramids. The top third of the shield has a Roman stone arch. Below this is a crosshatched field with three jagged lines. On each side of the shield is a flaming torch. Over one torch holder is a gear wheel and over the other is a turbine wheel. The Yale University motto “Lux et Veritas” is on a banner joining the two torches. The seal may be rendered in Yale Blue, black, or white on a contrasting background. The seal is shown below.



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YSEA CONSTITUTION

ARTICLE II. PURPOSES

The purposes of this Association shall be exclusively charitable and educational, as specified in Article THIRD of the Certificate of Incorporation.

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ARTICLE III. COMPOSITION

The Association shall be composed of members as classified hereinafter who in turn may be members of its Districts, or its Local Sections. It shall have a Board of Directors and such Officers and Bylaws as are necessary to effectuate its purposes.

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ARTICLE IV. MEMBERSHIP

Section 1. Membership shall be open to any person who attended Yale University as a degree candidate for one term or more or who is working toward a degree from Yale University. Members of the faculty, teaching, and research staff of Yale University shall be eligible for membership, whether or not they hold degrees from Yale. Individuals and organizations who desire to support the work and mission of the Association shall be eligible for membership, whether or not they hold degrees from Yale.

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Section 2. Membership in this Association shall be divided into the following classes: Regular Members, Student Members, Fellows, Fellow Life Members, Senior Members, Associate Members, Honorary Members, and Corporate Members.

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Section 3. Regular Members shall be all those other than Student Members, Fellows, Fellow Life Members, Senior Members, Associate Members, Honorary Members, and Corporate Members.

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Section 4. Student Members shall be those who are students at Yale University and who are working towards a degree.

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Section 5. Fellows shall be those who pay dues to the Association as provided in the Bylaws.

Section 6. Fellow Life Members shall be those who pay compounded dues to the Association as provided in the Bylaws.

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Section 7. Senior Members shall be those who have retired from full-time employment and who request reclassification to senior member status.

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Section 8. Honorary Members shall be chosen by the Board of Directors of the Association from persons of acknowledged eminence.

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Section 9. Corporate Members shall be those corporations desiring to support the purposes of the Association by such formal affiliation.

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Section 10. Associate Members shall be those individuals from the community who desire to support the work and mission of the Association and who do not qualify for other membership classes.

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YSEA CONSTITUTION

Section 11. Regular Members, Student Members, Fellows, Fellow Life Members, and Senior Members shall enjoy all the privileges of the Association, including the right to vote. Associate Members, Honorary Members, and Corporate Members shall enjoy all privileges of the Association except the right to vote.

Section 12. The Board of Directors of the Association may terminate any membership or reject any request for membership provided that the basis of termination or rejection shall be reasonable, germane to the purposes of the Association, and equally enforced as to all members.

ARTICLE V. OFFICERS

Section 1. The Executive Officers of the Association shall be the President, Executive Vice President, Secretary, and Treasurer. The offices of the Secretary and Treasurer may be combined. The Officers of the Association shall be the Executive Officers, the District Vice Presidents corresponding to the number of Districts established, optional co-District Vice Presidents, optional Assistant Secretaries, and optional Assistant Treasurers.

Section 2. The terms of office of the Officers shall be two years. They shall be elected by electronic ballot or letter ballot, and the result shall be announced by the teller at the annual meeting of the Association, and their term shall commence at that time. They shall hold office until their successors have qualified.

Section 3. The President and/or Executive Vice President may be elected for one additional year after a normal two-year term, but then may not be reelected to the same position for a two-year period.

Section 4. When an office shall become vacant, it shall be filled by the Board of Directors, and the appointee shall hold office until the annual meeting following the date of appointment, when the office shall be filled by election.

Section 5. In addition to the elected Officers, Honorary Officers may be appointed by the Board of Directors:

- (a) The Honorary President shall be the President of Yale.
- (b) The Honorary Vice Presidents shall be those members of the faculty or administration of Yale as the Board of Directors shall appoint.
- (c) All Honorary Officers shall be nonvoting members of the Board of Directors and may attend meetings of the Board of Directors.
- (d) All Honorary Officers shall receive all notices of meetings and Minutes of Meetings of the Board of Directors.

Section 6. Officers of the Association shall not receive financial compensation for their services as Officers. Officers may be reimbursed for reasonable expenses incurred on behalf of the Association according to policy set by the Board of Directors and with the approval of the majority of disinterested members of the Board of Directors or of the President and the Treasurer.

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YSEA CONSTITUTION

ARTICLE VI. DUTIES OF OFFICERS

Section 1. It shall be the duty of the President to preside at meetings of the Association. ~~The President~~ shall have the power to call special meetings of the Association, of the ~~Board of Directors~~, and of the Committees. The President shall be an ex-officio member of all committees ~~and shall appoint committee chairpersons, Yale Alumni Association (YAA) representatives, and other advisors and volunteers as necessary. The President shall~~ perform such other duties as pertain to the office of President.

Section 2. It shall be the duty of the Executive Vice President to assist the President and to assume the duties of the President in ~~the absence of the President.~~

Section 3. It shall be the duty of each District Vice President to promote membership growth, to call meetings, and otherwise to stimulate activity and support the program of the Yale Science & Engineering Association Inc. in the corresponding District through the appointment and direction of such local district committees as may be deemed advisable.

Section 4. It shall be the duty of the Secretary to record the Minutes of all meetings of the Association and of the ~~Board of Directors~~, and to notify appropriate members of meetings of the Association and the ~~Board of Directors~~ in advance of such meetings. The Secretary shall conduct the correspondence, keep the records of the Association, and maintain a file of the names and addresses of all members of the Association. The Secretary shall also perform such other duties as may be assigned by the President or ~~Board of Directors.~~

Section 5. It shall be the duty of the Treasurer to collect the dues and other payments, and to keep an accurate record of the financial transactions of the Association. The Treasurer shall submit reports of the finances of the Association as required. The Treasurer shall deposit all monies in such bank or other depository as are designated by the ~~Board of Directors~~. The Treasurer shall make disbursements only ~~in accordance with policies, procedures, budgets, and motions approved~~ by the ~~members or by the Board of Directors~~. The Treasurer shall perform such other duties as may be prescribed by the President or the ~~Board of Directors.~~

~~Section 6. An Officer may resign at any time by delivering notice to the President of the Association or to the Board of Directors of the Association. A resignation is effective when the notice is delivered unless the notice specifies a later effective time.~~

~~Section 7. An Officer shall be suspended with or without cause by unanimous consent of disinterested Executive Officers pending further action by the Board of Directors. An Officer shall be removed at any time with or without cause by a two-thirds (2/3) vote of the Board of Directors.~~

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YSEA CONSTITUTION

ARTICLE VII. BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the President, Executive Vice President, District Vice Presidents, Secretary, Treasurer, YSEA YAA representatives, and fifteen (15) at-large members. During their terms of office, all members of the Board of Directors are required to qualify as voting members of the Association as defined in Article IV.

Section 2. The terms of office of the at-large members shall be three (3) years. At each annual meeting, five (5) at-large members shall be elected to serve on the Board of Directors for three (3) years, in order to maintain the number of elected members at fifteen (15). They shall be nominated and elected in the same manner as the Officers of the Association. Part-term elections shall be made as necessary to maintain the number of at-large members at fifteen (15). Vacancies in the at-large member roster shall be filled by appointment of the Board of Directors until the next general election.

Section 3. Seven (7) members of the Board of Directors shall constitute a quorum.

Section 4. The Board of Directors shall have responsibility for the general supervision of the affairs of the Association. It shall conduct the affairs of the Association in accordance with the provisions of its Constitution and Bylaws. It shall direct the expenditure of the funds of the Association and audit the accounts of the Treasurer. It shall form and call meetings of such standing or special committees as are necessary to serve the interest of the Association.

Section 5. Each District of the Association is entitled to one (1) vote on the Board of Directors. If a District is represented by co-District Vice Presidents, and the co-District Vice Presidents do not unanimously agree on how to cast the District's vote at the time the vote is called, the District's vote shall be counted as an abstention.

Section 6. A Board of Directors member who is not an Officer of the Association may resign at any time by delivering notice to the President or to the Board of Directors. A resignation is effective when the notice is delivered unless the notice specifies a later effective time.

Section 7. An at-large member of the Board of Directors may be suspended with or without cause by unanimous consent of the Executive Officers pending further action by the Board of Directors. An at-large member of the Board of Directors may be removed with or without cause by the Board of Directors or by the voting members of the Association. Removal of an at-large member of the Board of Directors shall require a two-thirds (2/3) vote of qualified voters present in person, electronically, or represented by proxy only at a meeting called for the purpose of removing the at-large member, and the meeting notice must state that the purpose, or one of the purposes, of the meeting is removal of the at-large member.

Section 8. Appointed YSEA YAA representatives, advisors, and volunteers may be suspended or removed at any time with or without cause by the President or by the Board of Directors.

Section 9. Members of the Board of Directors shall not receive financial compensation for their services as Directors. Directors may be reimbursed for reasonable expenses incurred on behalf of the Association with the approval of the majority of disinterested members of the Board of Directors or of the President and the Treasurer, according to policy set by the Board of Directors.

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YSEA CONSTITUTION

ARTICLE VIII, MEETINGS OF THE ASSOCIATION

Section 1. At least one (1) regular meeting shall be held each year. It shall be known as the Annual Meeting and shall be held on the date and at the place fixed by the Board of Directors.

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Section 2. Special meetings of the Association shall be called at the direction of the President or upon the written request of twenty-five (25) members of the Association or of seven (7) members of the Board of Directors.

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Section 3. Written notices of the Annual meeting and of special meetings of the Association shall be sent out by the Secretary at least two (2) weeks in advance of the meeting.

Section 4. At all meetings of members, except as otherwise provided by law, the larger of (a) one twentieth (1/20) of the voting members present in person, electronically, or represented by proxy, or (b) fifteen (15) voting members present in person, electronically, or represented by proxy, shall constitute a quorum.

Section 5. Each voting member present in person, electronically, or represented by proxy shall be entitled to one (1) vote.

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YSEA CONSTITUTION

ARTICLE IX. DISTRICT & LOCAL SECTIONS

Section 1. Districts may be established where the number of Yale graduates interested in science and engineering makes such action advisable.

Section 2. The establishment of a District must be authorized by the Board of Directors. The Bylaws of the District must be approved by the Board of Directors.

Section 3. A Local Section may be authorized by the Board of Directors where a concentration of membership within a District warrants such Section. The Bylaws of the District will govern the Local Section.

Section 4. No person may be a member of a Local Section unless a member of the Association. All members of the Association are members of the Districts in which they reside or are employed.

ARTICLE X. FINANCES

Section 1. Each member of the Association shall pay dues as provided in the Bylaws.

Section 2. The fiscal year of the Association shall be from 1 July to 30 June inclusive.

Section 3. The Treasurer shall keep appropriate accounts.

ARTICLE XI. BYLAWS

Section 1. The Board of Directors shall make such Bylaws not in conflict with this Constitution as may be necessary for the proper government of the Association.

Section 2. Bylaws may be amended at any meeting of the Board of Directors by a two-thirds (2/3) vote of the Board members present in person, electronically, or represented by proxy. A written notice enclosing a copy of the proposed amendments to be voted upon shall be sent to each member of the Board of Directors at least two weeks prior to the meeting.

Section 3. No amendment of the Bylaws shall become effective which shall cause this organization to fail to qualify as tax exempt under the applicable provision of the Internal Revenue Code.

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YSEA CONSTITUTION

ARTICLE XII. AWARDS

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Section 1. TYPE OF AWARDS.

The Association shall be empowered to make awards:

- (a) by way of grants to Yale, for as long as Yale shall qualify as tax exempt under Section 501(a) of the Internal Revenue Code of 1954, as amended, (hereinafter referred to by "Code Section" references) as a charitable and educational organization described in Code Section 501(c)(3), and contributions to which shall be tax deductible under Code Section 170(a) as made to a charitable and educational organization as described in Code Section 170(c)(2), and qualified as a "non-private foundation" within the meaning of the Code Section 509(a);
- (b) by way of scholarships to worthy and deserving individuals in order to finance their attendance at Yale in its various scientific and engineering programs;
- (c) by way of prizes to outstanding science and engineering students at Yale, alumni, or faculty who have made great contributions to Yale and engineering over the years;
- (d) by way of grants to individuals connected with Yale science and engineering in order to achieve a specific objective, produce a report or other similar product, or improve or enhance a literary, scientific, teaching or other similar capacity, skill, or talent of that individual; and
- (e) by way of special grant and prize awards to secondary schools to assist such schools in science and engineering projects, and with a view to enhancing the reputation of Yale at such schools.

Section 2. AWARDS COMMITTEE

- (a) There shall be an Awards Committee of the Association, selected by the Board of Directors, consisting of at least three persons who are on the Board of Directors. The Board of Directors may, in its sole discretion, appoint additional persons to serve as members of the Awards Committee who are not on the Board of Directors.
- (b) A quorum of the Awards Committee shall be two-thirds (2/3) of the Board of Directors members of the Committee. The Committee may determine the procedural rules for meeting and conducting its business and shall act in accordance therewith, except as provided herein or required by law. Adequate provision shall be made for notice to members of the Committee for all meetings.
- (c) The purpose of the Awards Committee shall be to encourage and solicit applications and proposals for the grants and awards which the Association shall have available, select the recipients thereof, determine the amount in terms of each award, and then conduct such supervisory and follow up procedures as shall be appropriate to ensure that the funds are being properly utilized for grant purposes, and that each recipient is performing in accordance with the intentions of the grant.

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YSEA CONSTITUTION

Section 3. SCHOLARSHIPS

- (a) The Awards Committee shall be empowered to award scholarships for students to finance their education at Yale in its science and engineering programs, as specified in Section 1, clause (b) above of this Article XII. In each case, the scholarship shall be awarded on a one (1) school year basis, subject to renewal for succeeding years, at the discretion of the Committee, provided that the recipient demonstrates ~~successful fulfillment of the~~ requirements established by that Committee.
- (b) All scholarships awarded shall be outright grants. In selecting recipients of scholarships awards, the Committee shall apply the following criteria:
- i. Prior academic performance;
 - ii. Financial need;
 - iii. Recommendation from instructors;
 - iv. The conclusion which the Awards Committee may draw from a personal interview as to a candidate's motivation, character, ability and potential.
- (c) Scholarship applicants shall be solicited, and awards made, only on the basis of personal merit and need as described above, on an objective basis, and without consideration of race, color, religious creed, sex, national origin, or ancestry.
- (d) The scholarship grants in each case shall be paid directly to Yale on the condition that such institution agree to use the funds so granted to defray the recipient's expenses at such institution so long as such recipient's standing at such institution shall be consistent with the purposes and conditions of the grant. In no event shall any such scholarship grant be paid directly to the recipient.

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Section 4. GRANTS AND PRIZES

- (a) The Awards Committee shall be empowered to make grants and prize awards to individuals connected with Yale, as specified in Section 1, clauses (c) and (d) above of this ~~Article XII~~, pursuant to Code Section 4945(g)(2) and (3), on the condition that the grant be a "prize award" within the meaning of the Code Section 4945(g)(2), or on the condition that the grantee use the funds toward achieving the purpose for which the grant was made (Code Section 4945(g)(3)). In selecting recipients of a grant, the Committee shall apply the following criteria:
- i. Prior academic performance;
 - ii. Financial need;
 - iii. The conclusion which the Awards Committee may draw from a personal interview as to a candidate's motivation, character, ability and potential.
- (b) Grant and prize awards shall be made on an objective basis, and only on the basis of merit, and without regards to the race, color, religious creed, sex, national origin or ancestry of the individual.

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YSEA CONSTITUTION

- (c) The Awards Committee shall be empowered to make grant and prize awards to secondary schools, as specified in Section 1, clause (c) above of this Article XII, to assist such schools in science and engineering projects.

Section 5. AWARDS PROCEDURES

- (a) ~~All scholarships, grants, and prize awards shall be made in accordance with policies, procedures and budgetary limits approved by the Board of Directors. Any exceptions shall require approval by the Board of Directors at a duly called meeting of the Board.~~
- (b) ~~In considering the selection of recipients for scholarships or grant and prize awards, neither the Awards Committee, nor the Board of Directors, nor YSEA shall be in a position to derive a private benefit, directly or indirectly, if certain potential recipients are selected over others.~~
- (c) Following the awarding of a scholarship or grant, the Committee shall monitor the performance of the recipient by obtaining periodic reports from the recipient and/or from Yale, in order to determine that the recipients have performed the activities the awards are intended to finance.
- (d) The Awards Committee shall retain such records as shall be required by the Internal Revenue Service Regulations Section 53.4945-4(c)(6), or any subsequent promulgated regulations.
- (e) In every respect, the Awards Committee, and the Association in managing its scholarship, grant and prize award programs, shall follow the procedures specified in Regulation 53.4945-4, or subsequently promulgated regulations, so that the awards shall meet the requirements of Code Section 4945(g).
- (f) ~~The Association shall not be empowered to make any awards unless and until its procedures shall have been appropriately approved by the Internal Revenue Service as specified in Code Section 4945(g) and the Regulations thereunder.~~

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ARTICLE XIII. AMENDMENTS

Section 1. Amendments to this Constitution may be made at any regular meeting ~~of the Association~~ by a two-thirds vote of the members present ~~in person, electronically, or~~ represented by proxy. A written notice enclosing a copy of the proposed amendments to be voted upon shall be sent to each member at least two weeks prior to the meeting.

Section 2. No amendment shall be introduced unless endorsed in writing by twelve (12) members or unless recommended by the ~~Board of Directors~~ by a two-thirds vote of the members present at a meeting.

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Section 3. No amendment of this Constitution shall become effective which shall cause this organization to fail to qualify as a tax exempt under the applicable provisions of the Internal Revenue Code.

YSEA BYLAWS

BYLAW I. MEMBERSHIP

Section 1. Application for membership shall be made in writing in forms provided for that purpose. Upon payment of annual dues, an applicant shall be entitled to all the privileges of membership.

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Section 2. Honorary Members shall be proposed to the Board of Directors and shall be elected by four-fifths vote of the Board of Directors. The person elected an Honorary Member shall be promptly notified thereof by letter.

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BYLAW II. DUES

Section 1. Basic annual member dues.

- (a) The annual dues of members who have been out of college less than five years and of Student Members shall be TWENTY-FIVE DOLLARS (\$25.00) and may be waived.
- (b) The annual dues of members who have been out of college for five years or more shall be ONE HUNDRED DOLLARS (\$100.00).
- (c) The annual dues of Senior Members shall be FIFTY DOLLARS (\$50.00).

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Section 2. The annual dues for Fellows shall be TWO HUNDRED FIFTY DOLLARS (\$250.00).

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Section 3. The dues for Fellow Life Members shall be TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00). A Fellow Life Member shall be presented with a suitable scroll and key.

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Section 4. All dues for Corporate Members are payable when billed at the beginning of each fiscal year and shall be set at:

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- (a) a Corporate Level of FIVE HUNDRED DOLLARS (\$500.00),
- (b) a Corporate Silver Level of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00),
- (c) a Corporate Gold Level of FIVE THOUSAND DOLLARS (\$5,000.00),
- (d) and a Corporate Platinum Level of TEN THOUSAND DOLLARS (\$10,000).

Section 5. Honorary Members shall be exempt from payment of dues.

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Section 6. The annual dues of Associate Members shall be ONE HUNDRED DOLLARS (\$100.00).

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Section 7. The Board of Directors shall have the authority to remit the amount of annual dues when it deems such action will be for the best interest of the Association.

Section 8. Any person whose dues are in arrears shall be notified, and if such shall continue in arrears, such person shall be liable of forfeit of membership in the Association for non-payment of dues.

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Section 9. Persons joining the Association after six months of any fiscal year have expired shall pay only one-half 1/2 of the dues for the year.

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YSEA BYLAWS

Section 10. The period since leaving the University shall be computed from the date of graduation, but in the case of those who remain at the University for postgraduate work, it shall be considered from the June of the year in which they terminated their work at the University. Those who have not been graduated will be considered as members of the classes with which they were associated.

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BYLAW III. ELECTIONS

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Section 1. Nominations.

At least three months prior to each annual meeting, the President with the approval of the Board of Directors shall appoint a Nominating Committee of at least two (2) members of the Association. The nominations will be delivered to the Secretary at least five (5) weeks before the Annual meeting so that the letter ballot may be prepared by which each member can vote.

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Section 2. Elections.

The Secretary shall send out with the notices for the Annual Meeting a notification of procedures for the elections of Officers. The procedures may provide options for written and electronic balloting. The ballot shall permit voters to substitute another candidate for any open position by submitting the name of any person eligible for office. The results of the elections shall be announced at the annual meeting by the teller. The person receiving the largest number of votes for each office to be filled shall be declared elected. Only voting members are eligible to be elected.

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BYLAW IV. COMMITTEES

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Section 1. The Association shall have the following standing committees:

(a) Activities

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- i. to arrange for an annual meeting of the membership.
- ii. to arrange for those special events which might be of interest to the membership, wherever these events may be held.
- iii. to provide support and documentation to members and District Vice Presidents who are organizing activities.

(b) Awards & Scholarship

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- i. to systematically identify and evaluate the candidates for alumni, student, and faculty awards and to make recommendations to the Board of Directors.
- ii. to identify special scholarship opportunities and requirements of the University which might be addressed by the YSEA and to recommend appropriate action to the Board of Directors.
- iii. The activities of this Committee shall further be slated in Article XII of the Constitution.

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YSEA BYLAWS

(c) Communication & Membership

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- i. to inform the members on the activities and contribution of the YSEA to the University and its members.
- ii. to inform the members on the events occurring at Yale.
- iii. to advise and collaborate with Yale’s undergraduate scientific publication, *The Yale Scientific Magazine*. (Note: While not strictly required, the chairperson of the Communication and Membership Committee typically is nominated by the President to serve on the advisory board of *The Yale Scientific Magazine* on behalf of YSEA.)
- iv. to raise awareness of YSEA, science, and engineering at Yale to the general public.
- v. to gain and retain members in the YSEA.

(d) Diversity, Equity, and Inclusion

- i. to increase diversity, equity, and inclusion in STEM in partnership with students, staff, and alumni.
- ii. to undertake meaningful activities to support these values.

(d) Executive Committee — the Executive Officers shall meet as necessary to ensure efficient, responsive management of the Association’s operations and will refer issues to the Board of Directors for review as appropriate.

(e) Grants

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- i. to evaluate individual and group candidates for undergraduate grants and to award grants within parameters specified by the Board of Directors,
- ii. The Grants Committee is a subcommittee of the Awards committee. The activities of this Committee shall further be slated in Article XII of the Constitution,

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(f) Industry — to identify needs for University-industry projects and to initiate and Coordinate those projects.

(g) Nominating — to nominate annually Officers and/or members of the Board of Directors for the Association, in accordance with Bylaw III, Section 1.

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(h) Schools

- i. to assist Yale Admissions in identifying and screening science and engineering candidates for admission.
- ii. to assist high potential candidates in their effort to understand what Yale has to offer in the sciences and engineering.
- iii. to manage YSEA’s participation and cooperation with organizations whose specific purpose is to encourage interest and achievement in the areas of science, technology, engineering and mathematics.

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(h) Undergraduate Liaison

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YSEA BYLAWS

- i. to maintain engagement with Yale student science and engineering groups, clubs, and activities.
 - ii. to assist Yale students with career exploration.
- (i) Campus Relations — to seek opportunities to collaborate with Yale faculty, administration, departments, and professional staff in furtherance of YSEA aims.

Section 2. Each committee will be chaired or co-chaired by one or more members of the Board of Directors.

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Section 3. Special Committees shall be formed by the Board of Directors when necessary to serve the interest of the Association.

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YSEA BYLAWS

BYLAW V. DISTRICTS

Section 1. Each District shall be headed by a District Vice President or optional co-District Vice Presidents.

Section 2. The names and geographic boundaries of the Districts, shall be as follows:

1. NEW ENGLAND DISTRICT (YAA Major City: Boston)

REGION	3 DIGIT ZIP CODE PREFIXES
Maine	
Massachusetts	
New Hampshire	
Rhode Island	
Vermont	

2. CONNECTICUT DISTRICT (YAA Major City: New Haven)

REGIONS	3 DIGIT ZIP CODE PREFIXES
Connecticut (Eastern, Central, and Northwestern)	060-067

3. METROPOLITAN DISTRICT (YAA Major City: New York)

REGIONS	3 DIGIT ZIP CODE PREFIXES
Connecticut (Southwestern)	068-069
New Jersey (North)	070-079
New York City, Westchester, and Long Island	100-119

4. EMPIRE DISTRICT

REGIONS	3 DIGIT ZIP CODE PREFIXES
Upstate New York	120-149

5. MID-ATLANTIC DISTRICT (YAA Major City: Washington, DC)

REGIONS	3 DIGIT ZIP CODE PREFIXES
Delaware	
District of Columbia	
Maryland (Eastern)	All except 215
New Jersey (Southern)	080-084
North Carolina	
Pennsylvania (Eastern)	170-199
Virginia	

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YSEA BYLAWS

6. SOUTHEAST DISTRICT

REGIONS	3 DIGIT ZIP CODE PREFIXES
Alabama	
Florida	
Georgia	
Kentucky	
Mississippi	
Puerto Rico	
South Carolina	
Tennessee	
US Virgin Islands	

7. MIDWEST DISTRICT (YAA Major City: Chicago)

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REGIONS	3 DIGIT ZIP CODE PREFIXES
Illinois	
Indiana	
Iowa	
Maryland (Western)	215
Michigan	
Minnesota	
Missouri	
Nebraska	
North Dakota	
Ohio	
Pennsylvania (Western)	150-169
South Dakota	
West Virginia	
Wisconsin	

8. SOUTH CENTRAL DISTRICT

REGIONS	3 DIGIT ZIP CODE PREFIXES
Arkansas	
Kansas	
Louisiana	
Oklahoma	
Texas	

YSEA BYLAWS

9. MOUNTAIN DISTRICT

REGIONS	3 DIGIT ZIP CODE PREFIXES
Arizona	
Colorado	
Idaho	
Montana	
New Mexico	
Utah	
Wyoming	

10. PACIFIC NORTH DISTRICT

REGIONS	3 DIGIT ZIP CODE PREFIXES
Alaska	
Oregon	
Washington	

11. PACIFIC CENTRAL DISTRICT (YAA Major City: San Francisco)

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REGIONS	3 DIGIT ZIP CODE PREFIXES
California (Northern)	940-969
Nevada (Northern)	894-897

12. PACIFIC SOUTH DISTRICT

(YAA Major City: Los Angeles)

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REGIONS	3 DIGIT ZIP CODE PREFIXES
California (Southern)	910-939
Hawaii	
Nevada (Southern)	889-893

13. CANADA DISTRICT

14. EAST ASIA & SOUTHEAST ASIA DISTRICT

YSEA BYLAWS

BYLAW VI. ORDER OF BUSINESS

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Section 1. The regular order of business at meetings of the Association shall be:

- (a) Reading of the Minutes of the last meeting of the Association.
- (b) Reports of Officers, and of Committee Chairmen.
- (c) Miscellaneous business.

Section 2. The Board of Directors may adopt from time to time special rules for the order of business at meetings of the Association.

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BYLAW VII. INSURANCE

Deleted: Revised January 2017

Section 1. To the extent permitted by law, the Board of Directors may purchase and maintain insurance on behalf of any person who is or was a Director, Officer, employee, volunteer, or committee member of the Association against any liability asserted against them and incurred by them in any such capacity or arising out of their status as such, whether or not the Association would have the power to indemnify them against such liability.

Revisions September 2022

Deleted: August

